



LOWELL PUBLIC SCHOOLS

Henry J. Mroz
Administration Office
155 Merrimack Street
Lowell, Massachusetts 01852

Billie Jo Turner
Chief Financial Officer

Tel: (978) 674-432
Fax: (978) 937-7620
E-Mail: bturner@lowell.k12.ma.us

TO: Joel Boyd, Ed. D., Superintendent of Schools

FROM: Billie Jo Turner, Chief Financial Officer

DATE: Jan 4, 2022

RE: Budget Transfer Request

The attached budget transfer request requires School Committee action. If approved, the motion will transfer \$1,367,588.36 per the attached sheet labeled "Budget Transfer Form", which includes:

1. A transfer for the Instrumental Music Program to move funds from the SW Prof. Staff/Classroom Teacher expense line for the purchase of instruments for students and other services as needed.
2. A transfer to the Transportation Manager line from SW Proff. Staff/Classroom Teacher to cover Director of Transportation; John Descoteaux's Salary for FY22.
3. A transfer to the Admin. Tech Software for onboarding software to expedite the hiring process.
4. A transfer for the Cardinal School moving funds allocated to Technology to General Supplies, as the need for technology is lower than anticipated as result of the Clear Touch Boards and Smores accounts purchased using district funds. There is a need to purchase other items to improve the safety of our students (purchasing gates) and to enhance the learning environment (replacement of worn out materials).
5. A transfer from the Butler Computer Teacher, Instrumental Music Teacher and Collective Bargaining Retro lines to the Instructional Hardware lines to pay for Clear Touch Panels needed for Students in the Elementary, Middle and High School
6. A transfer to the Student Support Contracted line for Therapy Sessions for Therapy Sessions.
7. A Transfer to the Butler School for Professional Development to provide Instructional Leadership, Coaching, Professional Learning Opportunities and Data Cycle Support driven by Assessment Data and Assessment Tools.

Budget Transfer Form

TRANSFER FROM:

Account #

Org.

Object

DESE Function

Description

Amount

TRANSFER TO:

Account #

Org.

Object

DESE Function

Description

Amount

99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	29,300.00	99312804	542000	2400	Instrumental Music Program	\$	29,300.00
99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	100,824.36	99341235	512206	3300	Transportation Manager	\$	100,824.36
99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	54,000.00	99341224	577717	1400	Admin. Tech - Software	\$	54,000.00
90110124	541000	2450	Cardinal SA - Technology/ Exp.	\$	4,991.00	90110112	544400	2300	Cardinal SA - Gen Supplies	\$	4,991.00
98411203	512903	2300	Butler Computer Teacher	\$	419,000.00						
99312805	512903	2300	Instrumental Music Teacher	\$	251,400.00						
99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	468,856.00	99311204	541000	2450	Instructional Tech Hardware	\$	1,139,256.00
99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	37,217.00	99341504	530002	3100	Student Sppt - Contract Services	\$	37,217.00
99338003	512903	2300	SW Prof. Staff/Classroom Teacher	\$	2,000.00	98437031	530002	2350	Butler SA - Prof. Dev.	\$	2,000.00
				TOTAL \$ 1,367,588.36							
						TOTAL \$ 1,367,588.36					

TOTAL

\$ 1,367,588.36

Reason for Transfer:

Adjustments to expend the budget - see attached memo

\$ 1,367,588.36

Department Signature

1/12/2022

Date

Dina Muldoon

Prepared by